

## IMPACT OKLAHOMA TERMS OF GRANT

This grant is made by Impact Oklahoma to “Grantee” in order to support Grantees Project. This grant is made subject to the following terms and conditions:

1. This grant is earmarked for the Grant Project identified above, as described in Grantee’s funding proposal and related correspondence and Grantee agrees that this grant will be expended for the explicit purposes described in such proposal. The grant funds are not to be transferred, either partially or in their entirety, to any other entity or person. Any earnings accruing from these grant funds should be credited to the support of the activity being funded and added to the balance of the account.
2. Grantee certifies that it is an organization that is exempt from tax under section 501(c)(3) of the Internal Revenue Code and is not a private foundation under Internal Revenue Code section 509(a). Grantee agrees to inform Impact Oklahoma immediately in writing if (1) there is any change in Grantee’s tax-exempt status, or (2) there is any reason to believe that its tax exempt status may be revoked or altered. In the event that Grantee loses its tax-exempt status before all grant funds have been spent, this agreement will be considered null and void and any remaining funds will be returned to Impact Oklahoma.
3. Grantee agrees to expend the grant funds as specifically itemized in the budget submitted with the proposal. No substantial changes in the budget may be made without prior written approval from Impact Oklahoma (A “substantial change” for purposes of the paragraph is any change that exceeds 20% of the amount specified in the budget line item or \$1,000, whichever is greater.) Grantee also agrees that any funds not used for the purposes described in Grantee’s proposal will revert to Impact Oklahoma.
4. Grantee agrees grant funds will not be used for inherently religious activities including but not limited to worship, religious instruction or proselytization. If Grantee engages in such activities, Grantee agrees that those activities will be offered separately, in time or location, from the programs or services funded with the grant funds. Any participation in such activities by beneficiaries of the grant-funded programs or services must be voluntary, and must be clearly understood to be voluntary. Grantee further agrees that it will not discriminate against a program beneficiary or prospective program beneficiary on the basis of religion or religious belief.
5. Grantee agrees to submit the following reports in accordance with the attached Report Guidelines:
  - (A) Interim Report. No later than (date). Grantee shall submit to Impact Oklahoma a full and complete report in writing regarding the use of the grant funds, compliance with the terms of the grant and the progress made toward achieving the goals of the grant.
  - (B) Final Report. No later that (date), Grantee shall submit a final report with respect to all expenditures made from such grant funds and indicating the progress made toward the goals of the grant.

(C) Other Reports. In addition to the interim report and the final report, Grantee agrees to also submit other reports that Impact Oklahoma may reasonably request. Grantee also agrees to make its personnel available to confer with Impact Oklahoma members at the reasonable request of Impact Oklahoma regarding expenditures, records and progress of the Grant Project.

6. Grantee agrees to maintain its books and records in such a manner that the receipts and expenditures of the grant funds will be shown separately in an easily checked form. Grantee agrees to make such books, records, and supporting documents available to Impact Oklahoma for inspection at reasonable times from the time of your acceptance of this grant through completion of the program.
7. Until all grant funds have been expended. Grantee agrees to maintain insurance coverage of the kind and limits listed in the Certificate of Insurance attached to Grantee's funding proposal. Grantee agrees to provide Impact Oklahoma a Certificate of Insurance evidencing such coverage and to notify Impact Oklahoma immediately of any change to such coverage.
8. Grantee agrees to cooperate with Impact Oklahoma's monitoring of the Grant Project for which the grant was received, including permitting Impact Oklahoma representatives to conduct on-site visits upon reasonable notice.
9. Grantee agrees to formally acknowledge Impact Oklahoma as a sponsor of the specific program being supported and will submit draft copies of any publicity about the grant for Impact Oklahoma's approval prior to its release. Grantee also agrees to forward copies of any new releases, published materials, or media articles that come to Grantee's attention mentioning the grant.
10. In the case of any violation by Grantee of the terms and conditions of the grant, including but not limited to, failing to execute the work of the grant in substantial compliance with the proposal, Impact Oklahoma may terminate the grant. Upon termination of this grant for any reason, Grantee agrees to immediately repay to Impact Oklahoma any portion of the grant funds that were not spent for the Grant Project.
11. This agreement sets forth all terms of the grant and replaces all prior understandings and agreements. Any modification or amendment will be made only in writing signed by Impact Oklahoma and an authorized officer of Grantee.

On behalf of Grantee, I understand and agree to the forgoing terms and conditions of Impact Oklahoma's grant and hereby certify my authority to execute this agreement on Grantee's behalf.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_